

# Proxy Circular Template

## Continuing Education

Our Board recognizes ongoing director education as an important component of good governance. Directors are expected to be informed about current best practices, emerging trends in corporate governance and relevant regulatory developments.

The Company facilitates corporate governance best practice by maintaining a Board Membership with the Institute of Corporate Directors ("ICD") for the benefit of all our directors.

{Our board includes # directors that maintain the ICD.D designation.}

While directors take personal responsibility for staying current, The Company's Board Mandate / Governance Guidelines / Governance Committee Charter states that the **x** Committee of our Board will ensure appropriate continuing education opportunities are available for our directors to maintain the skill and knowledge necessary to fulfill their duties as directors.

{The Company facilitates this corporate governance best practice by:

- encouraging attendance at industry conferences and educational offerings in relation to the company's business (provide detail).
- contributing to the cost of director education expenses, including educational offerings and industry conferences in relation to the company's business (provide detail eg. \$ cap per director)}

In addition to the distribution of written briefing materials on significant topics, internal sessions are regularly provided by staff, management and professional service providers to advance understanding of our company, industry and the competitive environment we operate in. In 20xx, these sessions included:

**Include:** table with session topic details, presenters and attendees here

{include details pertaining to operational site visits provided to familiarize directors with company operations.}

*Notes:*

*references to # and x - to be completed with your information*

*(comments in {brackets} can be removed if not applicable)*